

RATE SUMMARY

University Theatre Facilities

All events scheduled in University Theatre facilities require the following crews and will incur the following administrative charges. An estimate of expected expenses will be provided once a completed Technical Information Sheet has been received and reviewed by the Event Coordinator. The Technical Director will determine the full staff necessary to present your event. At the conclusion of your event, an exact cost will be provided. You will be responsible for any overtime incurred by the crew. Minimum call is 2 hours, total hours charged include set up, break down and necessary meal breaks. A mutually agreed upon break schedule for the University Theatre crews will be determined by the organization and Technical Director.

Cancellations

If it becomes necessary to cancel an event scheduled in University Theatre facilities, contact the theatre in writing as soon as possible. These charges apply to all users. Failure to do so shall result in the following charges:

| | |
|---------------------------------------|---|
| Less than 14 Days Prior to Event Date | Administrative Fee |
| Less than 7 Days prior to Event Date | Administrative Fee plus Two (2) hour minimum Crew Charges |
| Less than 24-hours | Administrative Fee plus Full Crew Charges |

| University Theatre Room Rental Rates | | | | | | | |
|--|----------|--------------------------|----------|-------------------|-------------------|----------|-----------------------|
| Building/Room | Capacity | Student Org [†] | | ARTS NC STATE | University Dept. | | External Organization |
| | | Non-ticketed | Ticketed | All Events | Non-ticketed | Ticketed | All Events |
| Talley Student Union | | | | | | | |
| Stewart Theatre | 759 | \$0 | \$0 | \$0 | \$325 | \$650 | \$1550 |
| Frank Thompson Hall | | | | | | | |
| Titmus Theatre | 192 | \$0 | \$0 | \$0 | \$150 | \$200 | \$500 |
| Kennedy-McIlwee Theatre | 103 | \$0 | \$0 | \$0 | \$100 | \$150 | \$300 |
| Jackson-Thiem Pre-function and Burns Lobby | 120 | \$0 | \$0 | \$25 | \$50 | \$50 | \$50 |
| Administrative Charge | | | | | | | |
| Administrative Charge | | \$0 | | \$50 | \$50 | | \$50 |
| Tiered Equipment Rates | | | | | | | |
| Tiered Equipment Rates | | \$25 | | \$50/100/150/200* | \$50/100/150/200* | | \$50/100/150/200* |

| LABOR CHARGES (ALL CLIENTS) | RATE |
|-----------------------------|--|
| Technical Supervisor | \$20/hr |
| Board Operators | \$17/hr |
| Technician/Stage Crew | \$15/hr |
| House Manager | \$15/hr |
| Ushers | \$10 per hour/student orgs \$15 all others |

[†] Student Organizations must be registered with SORC

*Equipment rates may be charged for use of multimedia projectors, lights, wireless mics, Marley dance floor and other high maintenance equipment, depending on the quantity and complexity of equipment requested.

Stewart Theatre is the only venue University Theatre supports and schedules in the Talley Student Union. The dressing rooms and backstage support spaces are included in the reservation of the space.